

State telecommunications management manual

State of California
Department of General Services

Telecommunications Division
Sacramento, California

Category:

**Facilities
Management**

Chapter Title:

**Telecommunications
Radio Sites**

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INTRODUCTION

State agencies operate telecommunications radio equipment at radio sites statewide. These sites may be leased from non-State entities or owned by the state. The TD is responsible for the technical review of permits to rent space for telecommunications equipment installations in these state and non-State owned facilities.

When an agency leases a site, the lease must be negotiated to allow use of the site by other state agencies without added cost and be acquired in the name of the State of California. The request must be coordinated with the TD to ensure that the site is adequate for present and future development for all state agencies. The Department of General Services and the Office of Real Estate and Design Services process the negotiation of the lease.

STATE CONTROLLED RADIO SITES

State agencies that need vault space for radio equipment should allow at least 60 days for the TD to process the "Interagency Radio Vault Space Application". Agencies must receive permission from the agency controlling the space. Contact TD Public Safety Radio Services, Client Engineering Support for the application and further guidelines.

NON-STATE CONTROLLED RADIO SITES

State agencies must negotiate for leased space in radio vaults controlled by private entities. Negotiations must be conducted according the procedures set forth in the SAM, "Purchases" chapter. Contact the Office of Real Estate and Design Service for leasing information.

PERMIT CANCELLATIONS AND CHANGES

New permits may be cancelled if the TD is notified and receives the appropriate documentation at least 30 days prior to the effective date. Agencies must submit another "Interagency Radio Vault Space Application" for changes to existing permits.

See Chapter 0101.0, TD Reference Guide, for all TD contact information referenced within this chapter.